

Route 66 Endometrial Cancer SPORE: Developmental Research Program

APPLICATION GUIDELINES – CYCLE 2 – 2024-2025

The Developmental Research Program within the Route 66 Endometrial Cancer SPORE seeks applications developing bold new ideas in endometrial cancer research. Projects at the pilot stage investigating new treatment or prevention strategies and/or obtaining preliminary data are encouraged to apply.

Award Details:

- Award amount up to \$50,000 in direct costs for one year. Budget requests up to \$75,000 will be considered only with a unique scope of work and a strong budget justification.
- Project period: August 1, 2024 – July 31, 2025
- Award may be renewed for another year contingent on adequate progress, availability of funds, and strategic priorities. Maximum award duration is limited to 2 years.
- The number of awards and the award amount may increase or decrease depending on funding available. Amount requested should reflect what is needed to achieve study objectives, not to maximize amount awarded.

Eligibility:

- Independent faculty members (instructor level or higher at the time of award) from any of the three partner institutions: Washington University, University of New Mexico, University of Oklahoma Health Sciences Center.
- Faculty from NIH-defined minorities underrepresented in biomedical research are specifically encouraged to apply. Details: <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-20-031.html>

FORMAT SPECIFICATIONS

- Use Arial 11 font; minimum 0.5 inch for all margins for all pages. Figures, Graphs, Diagrams, Charts, Tables, Figure Legends, and Footnotes: You may use a smaller type size, but it must be readily legible.
- Include the Principal Investigator's name at the top of each page and consecutively number all pages in the application at the bottom of each page.

GUIDELINES

Please including the following:

1. NEW APPLICATIONS:

- **DRP Application Cover Page**
 - Please use PHS 398 Form Page 1. The form can be found at: <http://grants.nih.gov/grants/funding/phs398/phs398.html>
- **NIH-style Biosketch**
- **Lay Summary Intended for a Community Reviewer** (maximum 200 words)
- **Research Plan** (limited to 5 pages, 6 pages for resubmissions)
 - Introduction to application (for resubmissions only, optional and limited to 1 page): Summarizes substantial additions, deletions, or changes to the application. Responds to issues or criticisms raised in previous cycle review
 - Specific aims
 - Significance to endometrial cancer research
 - Innovation
 - Approach
 - Plans for subsequent external funding
- **Budget**

Please use PHS 398 Form Page 4. The form can be found at:

<http://grants.nih.gov/grants/funding/phs398/phs398.html>

NIH salary cap applies. This award does not support equipment purchases with unit value of \$5,000 or more. Allowable expenses:

- Investigator's salary and fringe benefits
- Research personal salary support, laboratory supplies, and core service fees
- Travel to one national scientific conference and/or SPORE-related meeting
- **Budget Justification** – describing the use of the funds
- **Appendix**
 - References/literature cited
 - Pertinent recent publications (maximum 3)
 - Regulatory approvals: project specific but will likely consist of IRB approval for human subjects research, IACUC approval for animal research, etc.
 - Letters of support: as needed
 - Authentication of key biological and/or chemical resources

2. **RENEWAL APPLICATIONS:**

- **DRP Application Cover Page**
 - Please use PHS 398 Form Page 1. The form can be found at:
<http://grants.nih.gov/grants/funding/phs398/phs398.html>
- **Updated NIH-style Biosketch**
- **Lay Summary Intended for a Community Reviewer** (maximum 200 words)
- **Research Plan** (limited to 5 pages)
 - Progress report on specific aims
 - Explanation of significant changes to the research plan
 - Future directions
 - List of abstracts, presentations, or publications supported by this award
 - List of grant applications related to this award and plans for subsequent external funding
- **Budget**

Please use PHS 398 Form Page 4. The form can be found at:
<http://grants.nih.gov/grants/funding/phs398/phs398.html>

NIH salary cap applies. This award does not support equipment purchases with unit value of \$5,000 or more. Allowable expenses:

 - Investigator's salary and fringe benefits
 - Research personal salary support, laboratory supplies, and core service fees
 - Travel to one national scientific conference and/or SPORE-related meeting
- **Budget Justification** – describing the use of the funds
- **Appendix**
 - References/literature cited

SUBMISSION

Electronic copy of the proposal must be submitted via email as a single .pdf document and sent to Veronica Davé, PhD, SPORE Administrator (vdave@wustl.edu) by **May 15, 2024, by 5pm CST**.

REVIEW PROCESS

Awardees will be determined based on application reviews by the Selection Committee. Applicants will be notified of their application status following the Selection Committee review.

Please direct any questions:

Veronica Davé, PhD: vdave@wustl.edu

Scientific Leadership:

Kimberly Leslie, MD; DRP Director – University of New Mexico

Dineo Khabele, MD; DRP Co-Director – Washington University

TERMS OF AWARD

All DRP awardees will be expected to:

- Provide a written annual progress report.
- Present to the SPORE Internal and External Advisory Boards.
- Consistently attend SPORE and Endometrial Cancer Working Group meetings.
- Make at least one presentation per year at a SPORE or Siteman Cancer Center research meeting.
- Fully develop at least one extramural grant application (any level).
- Submit an extramural research grant in endometrial cancer at the end of DRP funding.